



I/3'GZEJ CPI G'XKUKQT'CI TGGO GPV'

L/3'Gzej cpi g'Xkksqt <'
Eqngi g<'
Fgr ct wo gpv<'

The dean of the college, the chair/director, a mentor (SDSU faculty member) and the J-1 exchange visitor must consider the following responsibilities and criteria of the J-1 exchange visitor program when requesting a J-1 status at San Diego State University:

Eqngi g'Fgr ct wo gpv'Uej qdlt'pf 'O gpvt'

- The college/department/school and mentor must verify that the international scholar has appropriate academic credentials and adequate financial support to be appointed as a J-1 scholar. Proof of financial support is as follows:

Table with 2 columns: L'V{rg'' and O l'plo wo 'Co qwpv'qhHlpcpekclUwr r qt v'Tgs wlt gf ''

- The college/department/school and mentor o wuv verify that the international scholar has met the minimum English Language Proficiency requirements by completing the Office of Faculty Advancement's Gpi rkj '' Ncpi wei g'Rt qhlegpef 'Gxcnvwkqp'Hqt o 'prior to the issuance of the Form DS-2019.''
- The J-1 appointment should benefit both the scholar and San Diego State University.''

I/3'Gzej cpi g'Xkksqt 'cpf 'L/4'Fgr gpf gpv'

- The J-1 scholar o wuv be in direct contact with the college/department/school and mentor during their stay in the US. ''
- The J-1 scholar o wuv report any changes to their residential address, telephone number or primary email address. The J-1 scholar o wuv complete the Ej cpi g'qhCf f tgu'Hqt o on the Office of Faculty Advancement's website y l'vj lp'32'f c{ u'qh'vj g'ej cpi g0''
- The J-1 scholar may only work or conduct research at SDSU. All other employment including employment at the SDSU Research Foundation (SDSURF) o wuv be reviewed and approved in advance. Please do so by submitting a I/3'Co gpf o gpv'Tgs wgu'Hqt o to the Office of Faculty Advancement r t l'qt 'vq'eqpf wev'pi 'y qtm' qwulf g'qhUFUW''

(continue to page 2)

**L/3'GZEJ CPI G'XKUKQT'CI TGGO GP V''eqp0''**

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- **Vy q'v ggm'r'tkqt 'v'v'cxgn** the J-1 scholar **o wuv** report any off-campus travel outside of San Diego, CA to the Office of Faculty Advancement, the dean's office, chair/director and mentor, including justification of travel, the date(s) and location(s) using the [Vt cxgn P qvlltecvkp'Hqto](#) on the Office of Faculty Advancement website.
- **Vt cxgn l'wukf g'vj g'WUUhqt 'vj g'L/3'tpf 'L/4'f gr gpf gpv'u'b wuv'dg'twvj qt k gf d{ 'vj g'TQICTQ'tv'UFUW'y q'' y ggm'r'tkqt 'v'v'g'v'cxgn** If travel **gzeggf u'52'f c{u** SDSU is required to report the J-1 scholar "out of the country" to the U.S. Department of State. This also applies to J-2 dependent(s). The J-1 scholar **o wuv** complete the [Vt cxgn P qvlltecvkp'Hqto](#) 'bn the Office of Faculty Advancement website. If a travel signature is needed on the DS-2019 form, please contact [csampan@sdsu.edu](mailto:csampan@sdsu.edu) to schedule an appointment to obtain a signature.
- There is a **52'f c{ 'i tceg/r gtlkf** following the end date of the J-1 scholar's program. During this time, the J-1 scholar and J-2 dependent(s) may remain in the U.S. **J qy gxgt. 'vj g'L/3'bej qnt'b c{ 'bqv'eqpf wev't gugetej 'qt'' ceegr'v'go r m{ o gpv'f wt lpi 'vj k'v'lo g.** Requests for extension of programs may be considered. Please contact the Office of Faculty Affairs for more information.
- Failure to comply with the guidelines listed above may result in termination of the J-1 scholar's program. Termination of the J-1 program will also apply to the J-2 dependent(s).

*By signing below, I acknowledge the responsibilities and criteria of the J-1 Exchange Visitor Program and will abide to the agreement to the best of my ability:*

L/3'Gzej cpi g'Xkukqt 'r't l'p'v'pco g+'''	Uli pcwt g''	F cvg''
O gpvqt l'F UWH'c'w'w'f 'O go dgt 'r't l'p'v'pco g+'''	Uli pcwt g''	F cvg''
Fgr v'0Ej ck l'Uej qqil'f k'gevqt 'r't l'p'v'pco g+'''	Uli pcwt g''	F cvg''
Fgc p'q'h'E qngi g' 'r't l'p'v'pco g+'''	Uli pcwt g''	F cvg''

**KO RQT VCPV''**

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**Cmlr ct v'gu'b wuv'li p'vj k'ci t ggo gpv'r'tkqt 'v'v'g'Qh'leg'q'h'f'c'w'w'f 'Cf xcpego gpv'u'k'w'c'peg'q'h'vj g'L/3'FU/423; 'Hqto 0C'èqr { 'q'h'vj k'èqo r'ngvf 'li pgf 'ci t ggo gpv'lj q'w'f 'd'g't'w'do k'v'gf 'y k'j 'vj g'L/3'k'p'k'c'i'f'g' w'g'u'0''**