



J-1 STUDENT INTERN EVALUATION

The U.S. Department of State requires that visiting scholars in the J-1 Student Intern category receive an evaluation prior to the conclusion of their internship program. The student intern and the immediate supervisor must complete and sign the evaluation form. For internships less than six months, only one evaluation is required. For internships lasting more than six months, two evaluations are required—a mid-point evaluation and a final evaluation.

SECTION 1: To be completed by student intern's supervisor

Name of Student Intern: _____

College: _____ Department: _____

Type of Evaluation: Mid-Point Final Internship Dates: _____ to _____

Supervisor Name & Title: _____

Table with 7 columns: Performance Factors, E, ME, I, U. Rows include Overall Performance, Skills and Techniques, Quality, Problem Solving, Planning and Organizational Skills, and Teamwork.

Were there any deficiencies or problem areas that should be addressed? Yes No

If yes, please explain:

Empty rectangular box for explanation.

Additional Comments (*optional*):

SECTION 2: To be completed by the student intern

How would you rate the overall training program and its educational benefits to you:

Excellent Above Average Average Below Average

Additional Comments (*optional*):

SECTION 3: Certification by supervisor and student intern

For Supervisor - As the student intern’s supervisor, I certify that the above evaluation is an accurate assessment of the J-1 student intern.

Supervisor Signature: _____ Date: _____

For Student Intern - I certify that I have read the J-1 student intern evaluation completed by my supervisor.

Student Intern Signature: _____ Date: _____

Please submit the original, completed form to the Office of Faculty Advancement in-person (MH-3310M) or via inter-campus mail (Mail Code: 8010). For questions, email Christinejoy Sampankanpanich (csampan@sdsu.edu).