DIVISION OF STUDENT AFFAIRS
PERIODIC EVALUATIONS FOR TEMPORARY FACULTY
COMPLETE TIME SCHEDULE AY 2021-2022

TEMPORARY FACULTY (SPRING SEMESTER)

FRI, DEC 10, 2021  Division may begin creating cases in Interfolio. RTP Representative must update Interfolio with the names of temporary faculty periodic evaluation committee members and notify Faculty Advancement.

MON, FEB 14, 2022  Submission Deadline. Temporary faculty undergoing a periodic evaluation to submit their material via Interfolio by this date.

FRI, MAR 4, 2022  Division Peer Review Committee sends periodic evaluations to temporary faculty undergoing an annual or cumulative evaluation; response/rebuttal due 10 days from receipt of evaluation (approximately MAR 14).

FRI, MAR 18, 2022  Division Director sends periodic evaluations to temporary faculty undergoing an annual or cumulative evaluation; response/rebuttal due 10 days from receipt of evaluation (approximately APR 4 – extended due to holiday/campus closures).

MAR 28-APR 2  Spring Break and Cesar Chavez Day (Campus Closed on MAR 31)

FRI, APR 22, 2022  Student Affairs AVP sends periodic evaluations to temporary faculty undergoing a cumulative evaluation and/or range elevation review. (There is no response or rebuttal to this personnel decision.)

FRI, MAY 6, 2022  Completed evaluations to be filed in official Personnel Action Files.

ASSISTANT DEANS (SPRING SEMESTER)

FRI, DEC 10, 2021  Colleges may begin creating cases in Interfolio. College RTP Representative must update Interfolio with the names of temporary faculty periodic evaluation committee members and notify Faculty Advancement.

MON, FEB 14, 2022  Submission Deadline. Temporary faculty undergoing a periodic evaluation must submit their material via Interfolio by this date.

FRI, MAR 18, 2022  College/Student Affairs Peer Review Committee sends periodic evaluations to assistant deans undergoing an annual or cumulative evaluation; response/rebuttal due 10 days from receipt of evaluation (approximately APR 4 – extended due to holiday/campus closures).

MAR 28-APR 2  Spring Break and Cesar Chavez Day (Campus Closed on MAR 31)

FRI, APR 22, 2022  College Dean/Student Affairs AVP sends periodic evaluations to assistant deans undergoing annual or cumulative evaluation. (There is no response or rebuttal to this personnel decision.)

FRI, MAY 6, 2022  Completed evaluations to be filed in official Personnel Action Files.