LIBRARY
PERIODIC EVALUATIONS FOR
TENURED/TENURE-TRACK FACULTY
COMPLETE TIME SCHEDULE AY 2021-2022

PROBATIONARY FACULTY (FALL SEMESTER)
*For probationary faculty in their 1st year, a mentoring meeting with dean or designee may be requested in lieu of a formal evaluation.

MON, AUG 2, 2021 Faculty Advancement distributes *Faculty Evaluations Master Schedule.* Colleges may begin creating cases in Interfolio.

FRI, SEP 3, 2021 Colleges must submit the names of peer review committee members to Faculty Advancement.

MON, SEP 6, 2021 Labor Day Holiday (Campus Closed)

THU, SEP 23, 2021 Submission Deadline. Probationary faculty undergoing a periodic evaluation must submit their material via Interfolio by this date.

FRI, NOV 19, 2021 College Peer Review Committee sends periodic evaluations to probationary faculty; response/rebuttal due 10 days from receipt of evaluation (approximately NOV 29).

NOV 25-26, 2021 Thanksgiving Break (Campus Closed)

FRI, DEC 10, 2021 Dean sends periodic evaluations to probationary faculty; response/rebuttal due 10 days from receipt of evaluation (approximately DEC 20).

DEC 24-29, 2021 Winter Break (Campus Closed)

FRI, JAN 7, 2022 Completed evaluations to Faculty Advancement to be filed in official Personnel Action Files.

TENURED FACULTY (SPRING SEMESTER)

FRI, DEC 10, 2021 Colleges may begin creating cases in Interfolio.

MON, FEB 14, 2022 Submission Deadline. Tenured faculty undergoing a periodic evaluation must submit their material via Interfolio by this date.

FRI, MAR 18, 2022 College Peer Review Committee sends periodic evaluations to tenured faculty; response/rebuttal due 10 days from receipt of evaluation (approximately APR 4 – extended due to holiday/campus closures).

MAR 28-APR 2 Spring Break and Cesar Chavez Day (Campus Closed on MAR 31)

FRI, APR 22, 2022 Dean sends periodic evaluations to tenured faculty; response/rebuttal due 10 days from receipt of evaluation (approximately MAY 2).

FRI, MAY 6, 2022 Completed evaluations to Faculty Advancement to be filed in official Personnel Action Files.