LIBRARY

PERIODIC EVALUATIONS FOR
TENURED/TENURE-TRACK FACULTY
COMPLETE TIME SCHEDULE AY 2021-2022

*Changes to Spring deadlines were made on 1/10/22 as an outcome of discussions with CFA & SDSU.

### PROBATIONARY FACULTY (FALL SEMESTER)

*For probationary faculty in their 1st year, a mentoring meeting with dean or designee may be requested in lieu of a formal evaluation.

**MON, AUG 2, 2021**
Faculty Advancement distributes *Faculty Evaluations Master Schedule*. Colleges may begin creating cases in Interfolio.

**FRI, SEP 3, 2021**
Colleges must submit the names of peer review committee members to Faculty Advancement.

**MON, SEP 6, 2021**
Labor Day Holiday (Campus Closed)

**THU, SEP 23, 2021**
**Submission Deadline.** Probationary faculty undergoing a periodic evaluation must submit their material via Interfolio by this date.

**FRI, NOV 19, 2021**
**College Peer Review Committee** sends periodic evaluations to probationary faculty; response/rebuttal due 10 days from receipt of evaluation (approximately NOV 29).

**NOV 25-26, 2021**
Thanksgiving Break (Campus Closed)

**FRI, DEC 10, 2021**
Dean sends periodic evaluations to probationary faculty; response/rebuttal due 10 days from receipt of evaluation (approximately DEC 20).

**DEC 24-29, 2021**
Winter Break (Campus Closed)

**FRI, JAN 7, 2022**
Completed evaluations to Faculty Advancement to be filed in official Personnel Action Files.

### TENURED FACULTY (SPRING SEMESTER)

**FRI, DEC 10, 2021**
Colleges may begin creating cases in Interfolio.

**MON, FEB 28, 2022**
**Submission Deadline.** Tenured faculty undergoing a periodic evaluation must submit their material via Interfolio by this date.

**MAR 28-APR 1**
Spring Break and Cesar Chavez Day (Campus Closed on MAR 31)

**FRI, APR 8, 2022**
**College Peer Review Committee** sends periodic evaluations to tenured faculty; response/rebuttal due 10 days from receipt of evaluation (approximately APR 18).

**FRI, MAY 6, 2022**
Dean sends periodic evaluations to tenured faculty; response/rebuttal due 10 days from receipt of evaluation (approximately MAY 16).

**FRI, MAY 20, 2022**
Completed evaluations to Faculty Advancement to be filed in official Personnel Action Files.