

LIBRARY
PERIODIC EVALUATIONS FOR
TENURED/TENURE-TRACK FACULTY
COMPLETE TIME SCHEDULE AY 2022-2023

PROBATIONARY FACULTY

FALL SEMESTER

**For probationary faculty in their 1st year, a mentoring meeting with dean or designee may be requested in lieu of a formal evaluation.*

FRI, JUL 15, 2022	Faculty Advancement distributes <i>Faculty Evaluations Master Schedule</i> . Colleges may begin creating cases in Interfolio.
FRI, SEP 2, 2022	Colleges must submit the names of peer review committee members to Faculty Advancement.
MON, SEP 5, 2022	Labor Day Holiday (Campus Closed)
THU, SEP 22, 2022	Submission Deadline. Probationary faculty undergoing a periodic evaluation must submit their material via Interfolio by this date.
FRI, NOV 18, 2022	College Peer Review Committee sends periodic evaluations to probationary faculty; response/rebuttal due 10 days from receipt of evaluation (approximately NOV 28).
NOV 24-25, 2022	Thanksgiving Break (Campus Closed)
FRI, DEC 9, 2022	Dean sends periodic evaluations to probationary faculty; response/rebuttal due 10 days from receipt of evaluation (approximately DEC 19).
DEC 22-27, 2022	Winter Break (Campus Closed)
FRI, JAN 6, 2023	Completed evaluations to Faculty Advancement to be filed in official Personnel Action Files.

TENURED FACULTY

SPRING SEMESTER

FRI, DEC 9, 2022	Colleges may begin creating cases in Interfolio.
TUE, FEB 28, 2023	Submission Deadline. Tenured faculty undergoing a periodic evaluation must submit their material via Interfolio by this date.
MAR 27-31, 2023	Spring Break and Cesar Chavez Day (Campus Closed on MAR 31)
FRI, APR 7, 2023	College Peer Review Committee sends periodic evaluations to tenured faculty; response/rebuttal due 10 days from receipt of evaluation (approximately APR 17).
FRI, MAY 5, 2023	Dean sends periodic evaluations to tenured faculty; response/rebuttal due 10 days from receipt of evaluation (approximately MAY 15).
FRI, MAY 19, 2023	Completed evaluations to Faculty Advancement to be filed in official Personnel Action Files.