PERIODIC EVALUATIONS FOR 
TENURED/TENURE-TRACK FACULTY 
COMPLETE TIME SCHEDULE AY 2020-2021

PROBATIONARY FACULTY (FALL SEMESTER)

*For probationary faculty in their 1st year, a mentoring meeting with department chair or school director may be requested in lieu of a formal evaluation.

**MON, JUL 6, 2020** Faculty Advancement distributes *Faculty Evaluations Master Schedule*. Colleges may begin creating cases in Interfolio.

**FRI, SEP 4, 2020** Colleges must submit the names of peer review committee members for the department and college levels to Faculty Advancement.

**MON, SEP 7, 2020** Labor Day Holiday (Campus Closed)

**FRI, SEP 25, 2020** Submission Deadline. Probationary faculty undergoing a periodic evaluation must submit their material via Interfolio by this date.

**FRI, OCT 16, 2020** Department/School Peer Review Committee sends periodic evaluations to probationary faculty; response/rebuttal due 10 days from receipt of evaluation (approximately OCT 27).

**FRI, OCT 23, 2020** Department Chair/School Director (or designee of the dean) sends periodic evaluations to probationary faculty; response/rebuttal due 10 days from receipt of evaluation (approximately NOV 2).

**FRI, DEC 11, 2020** Completed evaluations to Faculty Advancement to be filed in official Personnel Action Files.

TENURED FACULTY (SPRING SEMESTER)

**FRI, DEC 11, 2021** Colleges may begin creating cases in Interfolio.

**MON, FEB 15, 2021** Submission Deadline. Tenured faculty undergoing a periodic evaluation to submit their material via Interfolio by this date.

**FRI, MAR 5, 2021** Department/School Peer Review Committee sends periodic evaluations to tenured faculty; response/rebuttal due 10 days from receipt of evaluation (approximately MAR 15).

**FRI, MAR 19, 2021** Department Chair/School Director (or designee of the dean) sends periodic evaluations to tenured faculty; response/rebuttal due 10 days from receipt of evaluation (approximately APR 5).

**FRI, MAY 7, 2021** Completed evaluations to Faculty Advancement to be filed in official Personnel Action Files.